

**OKLAHOMA VETERANS COMMISSION  
MEETING NOTICE AND AGENDA  
November 18th, 2022, 11:00AM  
Oklahoma State Veterans  
3001 W. Blue Starr Drive  
Claremore, OK 74017**

**NOTICE OF REGULAR MEETING:**

The Oklahoma Veterans Commission held a regular meeting on **Friday, November 18th, 2022, at 11:00AM**. This meeting was held at the Oklahoma State Veterans Home in Claremore, 3001 W. Blue Starr Drive, Claremore, OK 74017. A Notice of this meeting was filed with the Secretary of State's Office on August 19<sup>th</sup>, 2021, and an amended Notice was filed on November 8th, 2022.

**AGENDA:**

**Friday, November 18th, 2022, 11:00 AM**

**I. CALL TO ORDER**

The Chairman called the meeting to order at 11:01 am.

**II. DETERMINATION OF QUORUM**

**A. ROLL CALL AND INTRODUCTION OF COMMISSIONERS**

Commissioner Allen: Present

Commissioner Ball: Present

Commissioner Ellington: Present

Commissioner Pandos: Present

Commissioner Kokendoffer: Present

Commissioner McEver: Present

Commissioner Miles: Present

Commissioner Offel: Absent

Commissioner Sweeney: Absent

The clerk notified the Chairman that 7 commissioners were present and 2 were absent.

**B. DECLARATION OF QUORUM**

The Chairman declared a quorum.

**C. VERIFICATION OF PROPER NOTICE TO SECRETARY OF STATE AND POSTING OF THE AGENDA**

The clerk verified proper notice and posting of the agenda.

**III. INVOCATION**

Commissioner Kokendoffer led the invocation.

**IV. PLEDGE OF ALLEGIANCE**

Commissioner McEver led the Pledge of Allegiance.

**V. INTRODUCTION AND WELCOME TO VISITORS AND GUESTS**

The Chairman welcomed any visitors and guests and offered the chance to introduce themselves.

**VI. OKLAHOMA VETERANS COMMISSION**

**A. DISCUSSION OF AND POSSIBLE ACTION REGARDING APPROVAL OF MEETING MINUTES OF THE SEPTEMBER 23<sup>rd</sup>, 2022, OKLAHOMA VETERANS COMMISSION MEETING:**

**1. Action**

Commissioner McEver made a motion to approve the minutes. Commissioner Pandos provided a second.

The clerk called the vote and the vote is as follows:

Commissioner Allen: Abstain

Commissioner Ball: Aye

Commissioner Ellington: Abstain

Commissioner Pandos: Aye

Commissioner Kokendoffer: Aye

Commissioner McEver: Aye

Commissioner Miles: Aye

The vote is 5 Aye, 0 Nay, 2 Abstain

Motion passes.

**B. DISCUSSION AND POSSIBLE ACTION REGARDING TRAVEL OF COMMISSIONERS SINCE PRIOR REGULAR MEETING ON SEPTEMBER 23<sup>rd</sup>, 2022:**

**1. Written Travel Reports Filed by Commissioners**

**2. Presentation of Summary Travel Reports by Commissioners in Lieu of Written Reports**

Commissioners gave verbal reports of their travel as follows:

Commissioner Allen: None

Commissioner Ball: Ponca City, Norman SVH, Midwest City Farmers Conference, Lawton Fort Sill Live Fire

Commissioner Ellington: Sallisaw facility

Commissioner Pandos: Welcome Heroes 5k and Parade

Commissioner Kokendoffer: Paralyzed Vets event at state capitol.

Commissioner McEver: Clinton SVH Family counsel and dinner

Commissioner Miles: Hosted parade in Ponca City, Enid, Ponca Sr Citizens, Claremore SVH

**C. DISCUSSION AND POSSIBLE ACTION REGARDING SUB-COMMITTEE REPORTS OF ACTIVITY SINCE PRIOR REGULAR MEETING ON SEPTEMBER 23<sup>rd</sup>, 2022**

1. Health – No report or discussion.
2. Legislative- Commissioner Ellington discussed a meeting with Senator Kurt and Stanley letting them know the commission has established a committee and ideas he had regarding the commission.
3. Construction- Brief discussion around an update on Sallisaw project.
4. Executive- No report or discussion

A request was made by Commissioner Pandos to have ODVA notify the legislature of the development of the legislative committee so they could be included in discussions.

**VII. OKLAHOMA SECRETARY OF VETERANS AFFAIRS AND MILITARY**

**A. JOHN NASH, CABINET SECRETARY TO GOVERNOR STITT, REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:**

1. Report from Monthly Cabinet Meeting  
No Report

**VIII. OKLAHOMA DEPARTMENT OF VETERANS AFFAIRS**

**A. JOEL KINTSEL, EXECUTIVE DIRECTOR, AND SARAH LANE, EXECUTIVE DEPUTY DIRECTOR, REPORT WITH DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:**

1. Travel  
Executive Director and Executive Deputy Director gave verbal reports of their recent travel in the state.
2. Legislative Initiatives- there was no further update on legislative initiatives
3. State Employee Engagement Surveys- Survey results were presented and discussed
4. Review of State Veterans Homes Vacancies- vacancy numbers were provided for each home.

**B. CAROLE KIMBROUGH, ADMINISTRATOR, OKLAHOMA STATE VETERANS HOME OF CLAREMORE, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

1. Administrator Acknowledgements
2. Overtime
3. Vacancies
4. Agency & Contract Workforce
5. Workers Compensation Update
6. Census
7. Average Occupancy
8. Total Days of Care

**C. SARAH BRESHEARS, ADMINISTRATOR, OKLAHOMA STATE VETERANS HOME OF TALIHINA, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

1. Administrator Acknowledgements
2. Overtime
3. Vacancies
4. Agency & Contract Workforce
5. Workers Compensation Update
6. Census
7. Average Occupancy
8. Total Days of Care

**IX. OPEN PUBLIC COMMENTS**

The Oklahoma Veterans Commission shall hear public comments limited to only matters that are listed on the current meeting Agenda. Topics that are outside the scope of the present agenda will not be recognized. Individuals requesting to speak are required to sign-in onsite at the meeting prior to the commencement of the advising of their intent to provide public comment to the Commission. Individuals must provide their name, contact information, as well as the topic on the posted Agenda of which they would like to comment. Open public comments are limited to not more than three minutes per person. The Board Chairman may interrupt and/or terminate any presentation during public comment which is disruptive to the meeting or does not conform to the procedures outlined under this section. The Board Chairman reserves and retains the right to interrupt, terminate, or postpone public comments as necessary to effectuate the management of the public meeting.

No public comments

**X. NEW BUSINESS**

Pursuant to 25 O.S. § 311, “New Business” shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting (24 hours prior to the meeting).

No new business

**XI. CARRYOVER TOPICS DEFERRED TO A FUTURE AGENDA**

- A. Executive Director’s Performance Evaluation

**XII. SUBMISSION AND DISCUSSION OF POSSIBLE AGENDA ITEMS BY THE OKLAHOMA VETERANS COMMISSION FOR THE NEXT SCHEDULED MEETING**

None

**XIII. DISCUSSION AND POSSIBLE ACTION REGARDING THE 2023 REGULAR MEETING SCHEDULE AND THE NEXT REGULARLY SCHEDULED MEETING DATE TO INCLUDE TRAVEL ARRANGEMENTS**

- A. Next Regularly Scheduled Meeting:

January 13, 2023, 10:00AM  
Vezey Veterans Complex  
2132 NE 36th Street  
Oklahoma City, OK 73111

B. 2023 Meeting Schedule

The meeting schedule for next calendar year was provided.

**XIV. ADJOURNMENT**

1. CHAIRMAN

A. Motion

Commissioner Pandos made a motion to adjourn the meeting.

Commissioner Ellington provided a second.

The chairman adjourned the meeting at 12:28 pm.